


## Application for registration class level \_\_\_\_\_

I/ We hereby request that my/ our child is admitted to the class level \_\_\_\_\_  
at IRSP Konrad Adenauer Vallendar.

### 1. pupil data (Schülerdaten)

Family name		 <b>Please insert!</b>
First name- child		
Gender	<input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> divers	
Date of birth	geboren am:	
Place/ country of birth	place: _____ country: _____	
nationality	<input type="checkbox"/> German <input type="checkbox"/> other  in Germany since: _____	
Family's language(s)		
denomination	<input type="checkbox"/> Protestant <input type="checkbox"/> Catholic <input type="checkbox"/> no denomination <input type="checkbox"/> other (please specify): _____	
Participation in the lesson	<input type="checkbox"/> Protestant <input type="checkbox"/> Catholic <input type="checkbox"/> Ethics	

### 2. Contact details (Kontaktdaten)

	mother	father
Surname		
First name		
Custodial (Sorgerecht)	<input type="checkbox"/> yes <input type="checkbox"/> no (proof enclosed)	<input type="checkbox"/> yes <input type="checkbox"/> no (proof enclosed)
		Address <input type="checkbox"/> like mother <input type="checkbox"/> following
Street, house number		
Postcode. Place of residence (district)		
Phone number- private		
Phone number- job		
Mobile phone		
E-Mail		

Only fill in, if applicable!

**The child currently lives**    ☐ with the mother    ☐ with the father

Please note: For organisational reasons, all written information is only sent to the person with whom the child lives.

**The child currently lives with the following organisation (please add the address and contact details):**

### 3. further emergency contacts (Notfallkontakte zusätzlich)

<b>Name</b>  <b>Phone number</b>  <b>Relation</b>	Name	
	Phone number	
	Relation	
	Name	
	Phone number	
	Relation	
	Name	
	Phone number	
	Relation	
	Name	
	Phone number	
	Relation	

### 4. previous school career/ siblings (Bisherige Schullaufbahn / Geschwisterkinder an der Schule)

Class- levels	from	until	school
1	until		
	until		
	until		
Repeated classes	<input type="checkbox"/> none <input type="checkbox"/> ____ class		
Recommendation primary school	<input type="checkbox"/> grammar school <input type="checkbox"/> Realschule plus		
Completion of primary school	<input type="checkbox"/> The completion of primary school is/ was safely achieved If this is not the case, it is your duty to inform ua as the receiving school immediately.		

<b>Siblings at the school</b>	<input type="checkbox"/> no <input type="checkbox"/> yes
	<b>surname, firstname, class:</b>
	1. _____
	2. _____
	3. _____

## 5. agreements/ notices/ consents (Vereinbarungen/ Hinweise/ Einverständnisse)

Press articles	The pupil may be published with his/ her name in press articles, on the homepage and in other presentations, photographs or works. <input type="checkbox"/> I/ We give my/ our consent. <input type="checkbox"/> I/ We don't give my/ our consent.
End of lessons ahead of schedule	My/ Our child may leave the school grounds if lessons finish early. (Liability and statutory accident insurance cover only the direct route between home and school). <input type="checkbox"/> I/ We hereby give my/ our consent. <input type="checkbox"/> I/ We hereby give my/ our consent- after we got a phone call. <input type="checkbox"/> I/ We hereby don't give my/ our consent.
List of the members of the class	My/ Our child's address and phone number may be included in a class list. <input type="checkbox"/> I/ We give my/ our consent. <input type="checkbox"/> I/ We don't give my/ our consent.
School photographer	My/ Our child may be photographed in the annual photo campaign (class and portrait photo). There is no obligation to purchase the photos. The photo will be used for the school ID- card and other things- related to our school. <input type="checkbox"/> I/ We give my/ our consent. <input type="checkbox"/> I/ We don't give my/ our consent.
WebUntis/ digital class register	<input type="checkbox"/> We know, that the digital register shows the substitution plan and that we will receive information. We confirm, that we will regularly inform ourselves about the entries regarding our child. We also know, that we will receive all the letters to parents via WebUntis. WebUntis is obligatory for pupils and voluntary for parents. We will receive the access codes from the school.  <input type="checkbox"/> I/ We have taken note of the information. Consent is given in a separate document.
Homepage	<input type="checkbox"/> I regularly check our school's homepage ( <a href="http://www.irsp-vallendar.de">www.irsp-vallendar.de</a> ) for the latest information and letters to parents. The emergency messages in the event of potentially dangerous situations (weather, bus cancellations, etc.) are particularly important here.
Changes	<input type="checkbox"/> I/ We know about our obligation to provide information when changing the data in the registration application (§ 11.4 SchulO). I/ We are obliged to inform the school of any changes to the registration data.
Ticks	The quicker a tick is removed, the lower the risk of infection. If a tick is discovered on your child at school, the teachers may also remove the tick if you have given us permission to do so beforehand. We therefore ask you to decide on your consent: <input type="checkbox"/> I/ We give my/ our consent to the removal of ticks by teaching staff. <input type="checkbox"/> I/ We do not give my/ our consent to the removal of ticks by teaching staff.
Rules of the school	<input type="checkbox"/> I/ We have received the school's own booklet and both my child and I/ we agree with these rules.
Data protection regulation	<input type="checkbox"/> I/ We have received the data protection regulation supplement.
Bus ticket	<input type="checkbox"/> I/ We have received the supplementary sheet for applying for the bus ticket.

## 6. Diseases (Erkrankungen)

Illnesses/ allergies/  
ADS/ ADHS

My/ Our child suffers from the following illnesses/ allergies/ ADS/ ADHS:

Please fill in:

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### Integration assistant (I- employee)

- ☐ The illness affects my/ our child to such an extent that he/ she needs an integration assistant at school. The I- assistant was appointed at \_\_\_\_\_ and is expected to accompany the child until \_\_\_\_\_.
- ☐ The allocation of an I- assistant is pending. Should my/ our child be assigned an I- person, we will inform the school directly.

### Contact with allergy triggers

- ☐ My/ Our child is aware of the existing allergy and knows what he/ she is allergic to and avoids any contact with it.

Allergenes are: \_\_\_\_\_

### Taking medication:

- ☐ No medication is required during school hours.
- ☐ The child is responsible for taking the medication.
- ☐ An emergency medication for use by teachers will be deposited in the school with a doctor's instruction.

### Impairment during sports lessons:

- ☐ My/ our child can take part in sports lessons without impairment.
- ☐ The following should be noted during sports lessons:

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- ☐ Ma/ Our child is not allowed to participate in sports lessons, a medical certificate will be presented.

### Impairment during school trips and excursions:

- ☐ The illness/ allergy/ ADS/ ADHS does not affect my/ our child on school trips and excursions.
- ☐ The illness/ allergy/ ADS/ ADHS affects my/ our child on school trips and excursions, so that a parent/ guardian will accompany the child on school trips and excursions. The costs incurred are to be borne by the child.
- ☐ The illness/ allergy/ ADS/ ADHS affects my/ our child so severely on school trips and excursions that he/ she is not allowed to take part. A doctor's letter will be submitted and the child will be placed in a different class- school attendance is obligatory.

### Änderungen:

- ☐ I/ We have taken note of the fact that if new illnesses/ allergies occur, it is our duty to inform the school immediately. *erzöglich darüber zu informieren.*

## 7. subjects (Fächerwahl)

### Talent subject

#### Compulsory optional subject 1

HuS/ TuN/ WuV und Französisch

#### Compulsory optional subject 2

Sport, Kreativ, Forschen, Robotik, ICDL, Europa, Französisch

### Von Schule auszufüllen:

☐ Masernschutz liegt vor.

☐ Zeugnis liegt vor und wurde kopiert.

☐ Kind war anwesend

Bei Fachleistungs-Differenzierung:

Ab Klasse 7

☐ MatheE

☐ MatheG

☐ EnglischE

☐ EnglischG

Ab Klasse 8

☐ DeutschE

☐ DeutschG

Ab Klasse 9

☐ PhysikE

☐ PhysikG

☐ ChemieE

☐ ChemieG

Zuordnung in

Klasse \_\_\_\_\_

Kennziffer 1-10: \_\_\_\_

Unterschrift:

\_\_\_\_\_

### Only to be completed for grades 5 – 7

**Talent subject grade 5- 7** (please fill in 1 for first choice and 2 for second choice)

- Compulsory in year 5 for half- day (HT) and full- day pupils (GTS)
- Compulsory in year 6 for full- day pupils (GTS)
- Compulsory in year 7 for full- day pupils (GTS)

☐ Sports   ☐ Creativity (KREA)   ☐ Science (Forschen)   ☐ Robotic

### Only to be completed for grade 6

**Compulsory elective subject grade 6**

☐ French   ☐ Orientation programme HuS/ TuN/ WuV

HuS- Home economics and social affairs

TuN- Technology and natural sciences

WuV- Economy and administration

Please note: If French was not chosen in year 6, it is no longer possible at a later date. If chosen in year 6, the WPF French is generally retained until the end of the school career.

### Only to be completed for grades 7 and 8

**Compulsory elective subject grade 7/ 8**

☐ French

**Requirement: French was already chosen and learnt in year 6.**

**If French is chosen, compulsory elective subjects 1 and 2 are no longer chosen.**

or

1. Compulsory elective subject 1

☐ HuS- (Home economics and social affairs)

☐ TuN- (Technology and natural sciences)

☐ WuV- (Economy and administration)

2. Compulsory elective subject 2 (please fill in 1 for first choice and 2 for second choice)

☐ Sport

☐ Creativity

☐ Science

☐ Europe

☐ ICDL/EDV/Informatics

☐ Robotic

### Only to be completed for grades 9 and 10

**Compulsory elective subject grade 9/ 10**

☐ French

**Not compulsory elective subject 1 is chosen for French. Here too, the requirement is that French has been studied continuously since year 6.**

or

Wahlpflichtfach 1

☐ HuS- (Home economics and social affairs)

☐ TuN- (Technology and natural sciences)

☐ WuV- (Economy and administration)

☐ Practical day- means an internship day (grade 9 only)

**Please note: Compulsory elective subject 1 from year 7/ 8 should be continued.**

## 8. Partial performance weaknesses and need for support

<p><b>Dyslexia, dyscalculia, support needs, L and SE</b></p>	<p>Our/my child has the following diagnosed partial performance weakness/ support needs Please enter:</p> <p>Bitte eintragen:</p> <p><input type="checkbox"/> Dyslexia</p> <p><input type="checkbox"/> Dyscalculia</p> <p><input type="checkbox"/> support needs L (learning)</p> <p><input type="checkbox"/> support needs SE (social-emotional)</p> <p><input type="checkbox"/> The diagnosis was made at _____</p> <p>By the following institution/ doctor _____</p> <p><input type="checkbox"/> A diagnosis has not yet been made, but discussions have taken place with the school and/ or doctor or other organisations.</p> <p><input type="checkbox"/> My child does not have any partial learning disabilities or support is needed and this has not yet been addressed by any institution.</p>
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<p><b>Ganztagsschule</b></p>	<p>Name of the child: _____ School year: _____ Class: _____</p> <p><input type="checkbox"/> I/ we hereby bindingly enrol our child for all-day school at the Integrative Realschule plus.</p> <p>By registering, I/ we undertake that my/our child will take part in the lessons of the all-day class as well as the joint lunch in the class group on all days (except Friday) until 4.00 pm.</p> <p><input type="checkbox"/> My/ our child does not attend all-day school. Lessons end at 1.00 pm, except on a talent afternoon in years 5 and 6.</p>
<p><b>Mittagessen</b></p>	<p><b>Lunch registration</b></p> <p><input type="checkbox"/> Lunch registration for the days Mon - Thu.</p> <p><input type="checkbox"/> Registration for lunch for the day of the talent afternoon.</p> <p><input type="checkbox"/> My/our child will not take part in the joint lunch - I/ we will provide sufficient food <b>ourselves</b>.</p> <p><b>Payment of the monthly fees</b></p> <p><input type="checkbox"/> I/ We have completed the separate form for the Sepa direct debit mandate for the school authority.</p>

With your signature at the end of the enrolment form, you agree that the provided data will be stored electronically and used within the school. Your child is also informed about your decisions and will support them

\_\_\_\_\_

place, date

\_\_\_\_\_

signatures of legal guardian(s) and pupil

To be approved by school management: date of admission: \_\_\_\_\_: \_\_\_\_\_ (1st day in school)

\_\_\_\_\_

Place, date

\_\_\_\_\_

signature school management

## Sepa Lastschriftmandat

Ich/wir ermächtige(n) die Verbandsgemeindekasse Vallendar, die von mir/uns zu entrichtenden Zahlungen von meinem/unserem Konto mittels Lastschrift einzuziehen. Zugleich weise(n) ich/wir mein/unser Kreditinstitut an, die von der Verbandsgemeindekasse Vallendar auf mein/unser Konto gezogenen Lastschriften einzulösen.

Hinweis: Ich kann/wir können innerhalb von acht Wochen, beginnend mit dem Belastungsdatum, die Erstattung des belasteten Betrages verlangen. Es gelten dabei die mit meinem/unserem Kreditinstitut vereinbarten Bedingungen.

Zahlungsart: Wiederkehrende Zahlung

**Zahlungsempfänger: Verbandsgemeindekasse Vallendar,**

**Rathausplatz 13, 56179 Vallendar.**

**Gläubiger-Identifikationsnummer: DE77ZZZ00000003239**

Mandatsreferenz: Wird von VG Vallendar ausgefüllt: \_\_\_\_\_

Kassenzeichen: \_\_\_\_\_

ab dem: \_\_\_\_\_

**Payer/account holder (this account will be debited!)** Zahlungspflichtiger/ Kontoinhaber (von diesem Konto wird abgebucht!):

name, first name: \_\_\_\_\_

street, number: \_\_\_\_\_

postcode, town/city: \_\_\_\_\_

IBAN Payer/account holder: \_\_\_\_\_

BIC of the payer/account holder: \_\_\_\_\_

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
signature of the account holder

**Registration full board:** Anmeldung Ganztagschule:

School year: \_\_\_\_\_

Class: \_\_\_\_\_

Name of the child: \_\_\_\_\_

☐ **I/ we hereby bindingly enrol our child for all-day school at the Integrative Realschule plus.**

By registering, I/ we undertake that my/our child will take part in the lessons of the all-day class as well as the joint lunch in the class group on all days (except Friday) until 4.00 pm.

☐ **My/ our child does not attend all-day school. Lessons end at 1.00 pm, except on a talent afternoon in years 5 and 6.**

**Lunch registration**

☐ Lunch registration for the days Mon - Thu.

☐ Registration for lunch for the day of the talent afternoon.

☐ **My/our child will not take part in the joint lunch - I/ we will provide sufficient food ourselves.**

**Payment of the monthly fees/ exclusion from lunch:**

If the payment deadlines are not met or the monthly fees are not paid, the child will be excluded from the meal. Your child should also follow the instructions of the supervisory staff during lunch. Failure to do so may also be a reason for exclusion.

**Direct debit authorisation for lunch**

**Legal guardian(s)**

name, first name: \_\_\_\_\_

street, number: \_\_\_\_\_

postcode, town/city: \_\_\_\_\_



## **Information for parents and legal guardians (to remain with the parents/ legal guardians)**



### **Applying for a ticket**

Please go to the following internet page ...

<https://www.kvmyk.de/>



... and enter the search term public transport and school transport. Then click on

**Applications for the assumption/ reimbursement of travel costs and select the application for the assumption of travel costs to the Realschule plus, as well as grades 5-10 of the grammar schools and the integrated comprehensive schools, primary schools and special schools.**

Please complete the application carefully on the district administration's website.

### **Applying to borrow school books**

You will receive all forms for borrowing school books from the school or the school authority. The specified deadlines must be strictly adhered to, otherwise it will not be possible to take in borrowing textbooks.

If you have any questions about borrowing school books, please contact the school office by the first week of March.

### **Textbook lists and material lists**

Textbook lists can be found on the homepage. There are usually no lists of materials at secondary schools. What exactly the children need is discussed in the class teacher lessons in the first week of school.

What is generally needed

- Lined and squared DIN A4 exercise books with margins
- Paint box, brushes, opaque white
- A3 colouring pad
- Fountain pens, pencils, coloured pencils, felt-tip pens etc.
- Lockable compasses
- Protractor, ruler, glue

A calculator is required from grade 8 onwards. The model is provided by the school.

**We wish you and your child a good start at our school- The IRSplus Vallendar!**